



## AMERICAN CHIROPRACTIC NEUROLOGY BOARD

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### **Annual Recertification Requirements for Diplomates:**

The following items need to be submitted to complete your recertification requirements:

- Payment of the annual recertification fee of \$211.00 USD
- Proof of attendance for at least 30 more hours of continuing education from a CAGEN-approved source, by the Accreditation Council for Continuing Medical Education (ACCME) in the field of neurology or through self-study (Self-study credit requires pre-approval, please let me know if you need the instructions)
- A bibliography listing of at least 24 neurology-related journal articles from peer-reviewed publications
- A copy/image/picture of your unexpired DC or medical license uploaded to your profile or a letter of good standing from your board of chiropractic

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An invoice with a payment link will be emailed to you either upon request or in September. The payment is due between October 1st and December 31st.

Waiting until the end of that period to email your recertification documents and make payment will delay the processing of the recertification documents, due to the volume of submissions at that time.

Early submissions are appreciated and facilitate a much faster turnaround on certification status verification.

The policy for continuing education is a sliding two-year review window. For 2022 the years under review are 2021-2022. Next year the review window will be 2022-2023. The requirement is for a minimum of 60 hours in the two years with an annual minimum of 15 CE hours.

Please email the documents to the Executive Director at [executivedirector.acnb.org](mailto:executivedirector.acnb.org) or fax them in to (254) 230-9711.

Your annual fee may be paid online by check, money order, credit, or debit card, through the emailed QuickBooks invoice link, or through Prolydian using Applications>My Applications>DACNB Recertification Application.

If paying by check (from USA bank accounts only), money order, or cashier's check, mail payment to ACNB, 203 Champion Drive, Little River Academy, TX 76554.

*Please check the information in the Doctor Locator to ensure that your contact information is correct.*

If a change is required, notify the ACNB office with the updated information.

If you have not completed your re-certification for the current year or have any questions, please contact April Cousins, Executive Director, by email at [ExecutiveDirector@acnb.org](mailto:ExecutiveDirector@acnb.org) or by calling (254) 231-8508.

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08/14/2024